



## **15th International Packaging Show 10th International Machinery and Equipment for Food and Beverages Processing Show 3rd International Machinery and Equipment for the Pharmaceutical Industry Show**

### **GENERAL RULES AND REGULATIONS**

#### **1. BASES**

1.1. ENVAASE – ALIMENTEK - FARMATEK 2017 is organized by the Argentine Packaging Institute (Instituto Argentino del Envase, hereinafter IAE). It will be held from August 8 to 11, 2017 at the Costa Salguero Center in Buenos Aires. For this has been established these General Regulations for the Exhibition, its application guarantees absolute equality of treatment and opportunity for all exhibitors.

1.2. The present General Rules and Regulations for the Construction of stands, the Exhibitor Manual, the newsletters and the technical communications the Organizing Committee of the Exhibition sends, are mandatory by all the exhibitors, who automatically accept them from the signing of the Application form.

1.3. Each exhibitor agrees to give these Regulations to the suppliers select for building the booth, being both the exhibitor and the builder responsible to fulfill it.

1.4. The exhibitor manual will be found in [www.envase.org/manual](http://www.envase.org/manual). Each exhibitor must enter the username and password that will be sent via email to the address stated in the Application Form as contact / responsible for the reception of the Manual.

#### **2. PURPOSE**

- Show the public, official authorities, entrepreneurs, diplomats and general public the high level achieved by the packaging industry .
- Contacting manufacturers and users.
- Promoting the sale of products manufactured in the country, in the domestic market as well as for export.
- Promote the incorporation of the latest technical developments to the country's productive system.

#### **3. Authorities**

3.1. The Organizing Committee, hereinafter C.O. Is the Authority of ENVAASE ALIMENTEK FARMATEK and their decisions will therefore could not be appealed.

3.2. Authorities of ENVAASE ALIMENTEK FARMATEK may delegate authority in any other body of dependence, and they have the power to apply and interpret the regulations in case of un-foreseen situations.

3.3. Authorities of ENVAASE ALIMENTEK FARMATEK may, in cases of emergency and when they consider appropriate for better performance of the Show, modify the rules in this Regulation, being its decisions mandatory for all participants.

#### **4. PARTICIPANTS AND PRODUCTS**

- All industrial and service companies, whatever the origin of their capital, technology and licenses are.
- Banking and financial entities or development and industry support entities.
- All commercial companies (agents, distributors, representatives or similar) that sell products as long as the manufacturer is not present and is the only exhibitor of the product.
- Government agencies related to the packaging industry.
- International organizations related to economic, technological or financial development of the packaging industry.
- National and foreign companies that offer technology from abroad to apply to the development of the packaging industry, establishment of capital, manufacturing licenses in the country, "know-how", joint venture and similar.
- At the stand of each exhibitor may not be advertised products and/or services of third parties not involved in the Show, or providers of elements that are part of the products the exhibitor has. (Manufacturers may announce their exclusive and/or official distributors, prior the explicit authorization of ENVAASE ALIMENTEK FARMATEK)
- The products to be exhibited must be new factory, unused.

## 5. CONDITIONS OF PARTICIPATION, RATES AND PAYMENT

5.1. To participate in ENVASE ALIMENTEK FARMATEK, interested companies must complete the official Application for Participation -original and copy- with all the data requested in it.

5.2. Prices and measurements of each module are listed in the price list established by the sample. Rates are set by m<sup>2</sup>.

5.3. Participation includes:

- a. Space utilization over time, preparation, exhibition and dismantling.
- b. Temporary provision of delimiters between stands (panels).
- c. Electricity 220 V - 50 cycles (no charge only 50W per m<sup>2</sup>).
- d. Cartel normalizado con el número de stand en un extremo, perpendicular al stand.
- d. Normalized poster with the stand number at one end, perpendicular to the stand.
- e. Common areas surveillance.
- f. General cleaning of common areas.
- g. General lighting of common areas.
- h. Advice and general administration.
- i. Invitations in proportion to the used footage, as set out in this Regulation.
- j. Appearance in the official catalog of the exhibition presenting the information required by the exhibitor within the preset times of the manual.
- k. Advertising and general promotion.

5.4. The price of the modules will be paid as follows: 30% (thirty percent) signing the application form and the remaining in equal installments due on 15th or 30th of each month, at the exhibitor's option. The fees shall be paid at the administrative headquarters of ENVASE ALIMENTEK FARMATEK, Av. Jujuy 425 (C1083AAE) Buenos Aires, Argentina, or at the bank branch determined by the organizer.

5.5. Failure to meet any of the above payments:

- a. Cancels the reservation or use of the module;
- b. The exhibitor loses the sum previously paid;
- c. Empowers ENVASE ALIMENTEK FARMATEK to award the module to third parties. The arrear will be automatic by the mere passage of time, without mediate communications of any kind.

5.6. Si por cualquier motivo, una vez efectuado el pago total o parcial el expositor renunciase a su participación o se viese imposibilitado de participar en la muestra, perderá todo derecho a la devolución del importe ya abonado. En estos casos ENVASE y ALIMENTEK tiene la facultad de utilizar estos espacios para otros expositores.

5.6. If for any reason, once made full or partial payment the exhibitor resigns its participation or becomes unable to participate in the Show, they will lose any right of refund the amount already paid. In these cases ENVASE ALIMENTEK FARMATEK has the power to use these spaces for other exhibitors.

5.7. ENVASE ALIMENTEK FARMATEK may cancel and adjudicate to other parties the prepaid but not occupied stands within 24h of the stipulated deadline for completion the construction of stands. In this case, the original exhibitor loses all rights over to the amounts paid.

5.8. For the purposes of preserving the image of the whole Exhibition, and the particulars interests of each exhibitor, ENVASE ALIMENTEK FARMATEK states that exhibitors who have not completed the construction of the stands in time, shall be punished by a fine, the amount of which shall be established and communicated by the authorities of the Show, due to contractual harm or penalties. (We suggest exhibitors to include this penalty to the contracts with their respective stand constructors)

5.9. If by the date set for the opening of the Exhibition, there were outstanding payments for services, additional and/or any other concept, the authorities will be able to decide the closing of the stand without any refund until such amounts are canceled.

5.10. If there were any amount for sealing the request to participate, it will be paid equally between the exhibitor and the Exhibition.

5.11. Every fee not paid on time, is subject of a punitive surcharge for administrative expenses set by the C.O.

5.12. Para acceder a la tarifa de socio las empresas asociadas deberán tener como mínimo dos años de antigüedad a la fecha de la exposición.

5.12. To gain access to the rate for associated partner, companies must have at least two years as partners at the time of exposure.

5.13. To participate in ENVASE ALIMENTEK FARMATEK, companies interested should settle all debts with the IAE, before signing the new request for participation.

## 6. ASSIGNMENT OF SPACE

The exhibitor may not assign, donate, sell, lease, transfer or share the allocated lot or part of it to third parties.

## 7. DEPOSIT

7.1. To guarantee compliance with this Regulation the exhibitor must compulsorily submit to the Administrative Headquarters of ENVASE ALIMENTEK FARMATEK before July 1, 2017 a check of deferred payment dated 09/10/2017 at the order of Instituto Argentino del Envase, for an amount equal to 10% of the value of the lot amount (including VAT), which will be implemented to cover expenses if damage is occasioned by the exhibitors, staff and/or direct or indirect suppliers. They are reportedly not entitled to make any repairs.

7.2. If there were not such expenditures, the document will be returned to the exhibitor in the Commercial Headquarters of ENVASE ALIMENTEK FARMATEK, upon presentation of the letter delivered at the time of delivery the check.

7.3. Warranty Documents not withdrawn within 60 days of expiration will be destroyed.

## 8. PUBLICITY

- 8.1. Exhibitors may not make publicity outside their respective stands inside the Exhibition.
- 8.2. Sound equipment (radios , televisions , audiovisual , etc. ) to be installed and that will be in permanent operation or demonstration must operate acoustically isolated and should not exceed 20 decibels of sound pressure, level measured at 1 meter from the perimeter of the stand .
- 8.3. Exhibitors may not spread any music or videos without previously prove compliance with the relevant provisions. The companies assume full responsibility for the payments to be made to the corresponding entities such SADAIC.
- 8.4. Any form of advertising inside the stand is free, provided that the content does not violate current regulations and conforms to the provisions stands Regulation.

## 9. DIRECT PUBLIC SALES

- 9.1. Exhibitors may make sales of their products, but it is prohibited to remove those that are on display.
- 9.2. Except written authorization from ENVASE ALIMENTEK FARMATEK, exhibitors may not display posters with prices and/or payment terms of the products displayed .
- 9.3. The schedule entry of the sample products for display and necessary elements for the maintenance or operation of the stand will be determined and communicated by ENVASE ALIMENTEK FARMATEK authorities .
- 9.4. ENVASE ALIMENTEK FARMATEK authorities are entitled to prohibit the Exhibition and sale of items considered inappropriate to the subject and/or hierarchy of the Exhibition.

Como excepción a lo establecido en el punto anterior (9 Venta) las empresas expositoras podrán ofrecer libremente al público visitantes demostraciones y efectuar regalos y obsequios de publicidad y promoción, siempre y cuando los mismos sean absolutamente gratuitos.

## 10. DEMONSTRATIONS

Exhibiting companies may offer free demonstrations and make gifts of advertising and promotion, as long as these are absolutely free, as a sole exception to the established in the preceding paragraph (9. Public Sales)

## 11. SURVEILLANCE

11.1. The exhibitor shall be solely responsible for damage caused to its staff, visitors of the sample within their stand and/or things or assets of any kind for theft, fire, lightning, storm, explosion, hail, water, humidity, accident, civil commotion, sabotage or other, whatever their origin and cause, and will also be responsible for damage inside and outside the booth by his staff and/or things that they use or have in their care. Therefore, every exhibitor must take out liability insurance covering injuries and/or death to third persons or damage to property of others. Such insurance shall be contracted with the official insurer of the Exhibition and shall cover the responsibility of the exhibitor during assembly, exhibition and disassembly.

The Argentine Packaging Institute shall appear as co-insured for the insurance.

The insurable amount will be established by the Superintendent of Insurance of the Nation as mandatory minimum sum insured for private vehicles by the time of the Exhibition.

The corresponding policy or certificate of coverage, shall be submitted before entering the showground.

Also, before entering the showground, exhibitors must present a certificate from the Labour Risk Management (ART) certifying that the staff concerned to the stand has coverage.

11.2. Las Autoridades de ENVASE ALIMENTEK FARMATEK trasladarán a los expositores el monto de los deterioros que sus constructores de stands, camiones y/o fletes de sus empresas por su cuenta o por cuenta de sus constructores de stands, causen a las instalaciones tanto fijas y/o provisionales del Centro Costa Salguero y/o suministradas por los organizadores de la Exposición.

11.2. Authorities of ENVASE ALIMENTEK FARMATEK will charge exhibitors the amount of damages that its booths constructors , trucks and/or transports of its companies on their own or on behalf of its stands builders, cause both to the fixed facilities and to the temporary facilities of Costa Salguero Center and/or supplied by the organizers of the Exhibition.

11.3. ENVASE ALIMENTEK FARMATEK does not take responsibility for damages that may occur to the exhibitor due to deficiencies in facilities as light and power , drains, etc. Exhibitor is required to place security protection exposed devices and equipment. Sponsor is not responsible for any fact and / or event which is outside the interruption of these services occurred.

11.4. ENVASE ALIMENTEK FARMATEK will set personnel for general supervision, responsible for order and care of contingencies, not being responsible for robberies and thefts. During closing hours, only security guards can remain within the Show. If the exhibitor would keep night watch with its own staff, must have an exhibitor's authorization and show the exhibit credential provider authorized by Costa Salguero Center transacted at [www.centrocostasalguero.com](http://www.centrocostasalguero.com)

11.5. The exhibitor is responsible and will ensure that all personnel working during the Exhibition counts with an ART with non-repetition clause on behalf of the Instituto Argentino del Envase (Argentine Institute of Packaging)

## 12. CLEANING

12.1. ENVASE ALIMENTEK FARMATEK will provide cleaning staff cleaning staff for the exhibition. The cleaning of the stands will be provided by exhibitors, who undertake:

- a. Keep stands in perfect conditions during the opening hours to the public.
- b. A general cleaning of the stands every day 1 hour before the opening of the exhibition to the visiting public.
- c. To throw trash in common deposits and never in hallways.

ENVASE ALIMENTEK FARMATEK authorities keep the right to close the stand that, in his opinion, does not meet these conditions.

12.2. The cleaning staff that depends on the exhibitor must have an authorization from the exhibitor and a provider's credential authorized by Costa Salguero Center transacted at [www.centrocostasalguero.com](http://www.centrocostasalguero.com)

### 13. EXHIBITOR'S MANUAL

The organization will contact the exhibitor through the email contained in the contract. Please make sure it is the correct email.

The organization will send the schedule of activities to plan the participation and information to enter the exhibitor manual. If you do not receive the mentioned emails, please contact [administracion@envase.org](mailto:administracion@envase.org)

### 14. CREDENTIALS

14.1. Everyone who enters the showground without exception must mandatorily have the authorized Centro Costa Salguero's provider credential which can be obtained at [www.centrocostasalguero.com](http://www.centrocostasalguero.com), both for the installation days as well as the dismantling days.

14.2. The exhibitor credentials must be ordered through the Exhibitor's Manual. The form must be completed with full name, title, company and ID number. Then they will be removed on the ground, after the installing days. Each card is valid for one person, without limitation income. These credentials will be designed for all persons working at the stand.

14.3. Exhibitors and their staff are required to allow examination of packages and/or vehicles entering and/or leaving Centro Costa Salguero.

14.4. The entry of vehicles to Centro Costa Salguero is not authorized during the public opening period of the Exhibition. In periods of assembly and disassembly of the stands, vehicles may remain in the Centro Costa Salguero just for loading and/or unloading and in places determined for this purpose.

14.5. The credentials are personal. Their misuse empowers ENVASE ALIMENTEK FARMATEK to remove and prohibit entry to the show to those involved in these abnormalities.

### 15. INVITATIONS AND ACCREDITATION OF VISITORS

15.1. The exhibitors must take from Av. Jujuy 425, Buenos Aires, invitation cards to distribute among their contacts. There will be provided 6 invitations per m2 of module with a maximum of 600 invitations. The date will be informed by email. In order to withdraw the invitations it will be mandatory to have the payments updated.

15.2. The only invitations accepted at the door to allow the access to the Show, will be those delivered by ENVASE ALIMENTEK FARMATEK. There will not be valid any other invitations or credentials that may exist.

15.3. Pre-registration online is at no charge. Those interested in visiting the exhibition can registered in [www.envase.org/preacreditacion](http://www.envase.org/preacreditacion) page and may enter by printing the confirmation email. It will also be published the date through which this application will be available.

15.4. It will not be allowed the access to the exhibition to children under 16 unaccompanied by an adult responsible for them, because in this exhibition machines will be displayed in operation. ENVASE ALIMENTEK FARMATEK will not be liable for any damage caused to non-compliance with these regulations.

### 16. CATALOGUE INFORMATION

If the exhibitor does not complete the information for the catalog within the deadlines set out in the Exhibitor's Manual organizer will publish contact details contained in the participation form or, if exhibitor have participated in previously editions of the show, will repeat the information provided before.

### 17. RULES FOR PROJECT AND MAKING STANDS

Project documentation, construction and dismantling of the stands, must be conform to the Rules of Stands, which knowledge should be mandatory for any person responsible for construction of the stand, either stand with or without development of architecture.

### 18. ADVICE

The organizing committee of ENVASE ALIMENTEK FARMATEK is available to advise exhibitors for all matters relating to their participation.

For technical aspects: [direcciontecnica@envase.org](mailto:direcciontecnica@envase.org)

Exhibitor Manual: [administracion@envase.org](mailto:administracion@envase.org)

Billing and payments: [facturacion@envase.org](mailto:facturacion@envase.org)

Conferences and seminars: [eventos@envase.org](mailto:eventos@envase.org)

Instituto Argentino del Envase. Jujuy 425 (C1083AAE) Buenos Aires, Argentina. Tel: (54-11) 4957-0350

### 19. POSTPONEMENT / CANCELLATION

In unforeseeable circumstances or force majeure ENVASE ALIMENTEK FARMATEK authorities are reserved the right to change the dates, times and planned levels. In case of forced cancellation fees paid by exhibitors will be returned, less the proportion of the costs incurred without any compensation.

### 20. EXCEPTIONS – MODIFICATIONS

In exceptional cases authorities of the Exhibition reserve the right to make amendments to this Regulation which, at their best knowledge and belief considers necessary for the greater success of the exhibition

### 21. OBLIGATIONS

21.1. All stipulations set forth in the General Regulations, Stand regulations, Exhibitor's Manual, Newsletters, Technical Communications, requests, plan times, planes, surfaces and prices are mandatory. If for any reason the exhibitor incurred in the total or partial breach thereof, it empowers ENVASE ALIMENTEK FARMATEK, without questioning whatsoever, to terminate the contractual relationship, leaving the sums received so far, to the benefit of ENVASE ALIMENTEK FARMATEK, which reserves the right to require the total owed rest without prejudice to the

lien exercisable on materials and elements occupying the module used until full payment of the amounts claimed. The place of jurisdiction and place of performance is the City of Buenos Aires, Republic Argentina.

21.2. Since the property has no special franchises, marketing of any product should be in full compliance with the provisions of public health, identification of merchandise, trade, tax regulations, VAT, etc., which are of current application.

## REGULATIONS FOR CONSTRUCTION OF STANDS

### 1. CONTROL

1.1. This regulation is mandatory. The authorities of ENVASE ALIMENTEK FARMATEK may observe, correct, prohibit and/or close those booths that do not conform to these standards.

1.2. It is defined as "module" the space provided in planes with their corresponding numeration and measures. It is defined as "batch" the space utilized and that may consist of one or more modules.

1.3. All exhibitor identification's elements (signaling, catalog of exhibitors, etc.) will be awarded with the smaller number of the modules used by the same exhibitor.

1.4. If deemed appropriate, the authorities of ENVASE ALIMENTEK FARMATEK may issue complementary technical communications of these rules, which will be published in newsletters, so it is recommended to exhibitors to transfer that information to the respective designers builders stands. These releases are as full compliance with this Regulation of Stands.

### 2. PROJECT AND ADDRESS OF STANDS

The project and management of a stand of over 100 m<sup>2</sup> and/or more than 1 level, should be in charge of a professional (architect or engineer).

### 3. PRESENTATION OF PLANS AND REQUEST FOR ELECTRICITY

Exhibitors must submit before June 1, 2017 a scale plan 1:20 or 1:50, with all views and a floor plan view of the stand (with perspective if deemed necessary for a better interpretation of the project) to [direcciontecnica@envase.org](mailto:direcciontecnica@envase.org). Please indicate the name of the exhibitor, stand number and constructor's data. It should be a pdf archive, with the corresponding dimensions. It will be informed in the same way if the plan was approved or require modifications.

The organization provides free 50w of current electricity 220V - 50 cycles per m<sup>2</sup>, intended exclusively for lighting. If the exhibitor wants more electricity either for lighting or motive force for the operation of machinery or equipment, must apply through the exhibitor's manual. The maturity of the request expires on June 1, 2017. From that date their value will be increase by 30% until July 15. Subsequent orders will be taken conditionally. The motive force and/or electricity for lighting and/or supply machines requested by the exhibitor will be invoiced and paid whatever used or not. Unsolicited consumption and used in the Exhibition will be billed at an increase of 100% of its original value.

Exhibitors should keep in mind that the nearest power supply boards can be found at 20 meters from their stand, in case the application for electricity consumption is not submitted in time, the distance may be increased considerably and this should be solved at exhibitor's own expense. In addition, it should be noted that light fixtures do not cause inconvenience to the public or to the surrounding stands, always focusing them towards objects and never to the visitor. It is not allowed to put light fixtures on aisles or third-party stands, nor where such artifacts may raise temperature and be easy to reach.

Architectural plans and the electricity application are two essential elements to achieve an assembly without any problems. It represents one of the most important points of this policy that the exhibitor agrees to comply.

Noncompliance in delivering of plans shall be punished with cancellation of the reserve and the release of the module/s, causing the exhibitor's total loss of the sum it has paid and all rights to the module/s hired.

### 4. WATER

It can be ordered with extra charge wáter and drain water as long as possible by the existing distribution at the exhibition ground. Such consultation must be carried out by email to the Technical Direction ([direcciontecnica@envase.org](mailto:direcciontecnica@envase.org))

### 5. LIMITS

No element can exceed the perimeters of the lot, at any height. Neither can, projected lighting effects.

### 6. EXISTING FACILITIES

6.1. It is forbidden to chip, drill, weld, cut, paint, hang on, support on or deteriorate the walls, floors, columns, ceilings, cords and all existing installation.

6.2. Electricity panels and water valves located in positions that are included within the lots shall keep permanent easy access. The elements of fire prevention should be visible.

### 7. SOUND

The only sound admitted is the one normal of the machines or equipment which may also be limited or prohibited by ENVASE ALIMENTEK FARMATEK if deemed excessive. Exhibitors wishing to install emitting sound (sound film, audiovisual, video recorders) in permanent or intermittent operation shall install it in conditions that do not cause discomfort. They must operate acoustically isolated not exceed 20 decibels of sound pressure at 1m the perimeter of your stand.

### 8. ELEMENTS PROVIDED and OPTIONAL ADDITIONALS

#### 8.1. ELEMENTS PROVIDED BY ENVASE ALIMENTEK FARMATEK IN RENT.

- Divisions between stands (panels) with modular aluminum frame and panel, total height of 2.50 m.

- Poster with number of stand perpendicular to stand at one end. It is uniform in size and typeface. To this poster cannot be added any other legend or other item.

- 50 w electric current 220V - 50 cycles per m2 exclusively intended for lighting.

#### 8.2. OPTIONAL PROVIDED BY ENVASE ALIMENTEK FARMATEK IN RENT.

They are delivered only under specific request through the exhibitor's manual before June 1, 2017

- Supply and installation of new gray carpet throughout the surface of the stand with its corresponding protective plastic. The guard must be removed by the exhibitor before the opening of the Exhibition. It will only be placed on the stand's base floor in no case on another floor. It will be delivered only to the entire lot. Special orders are not accepted.

- The valance on the front of the stand has to be of a height of 30cm with free space for graph of 20cm. The maximum distance between support pillars for the valance is of 4m to distribute during assembly.

- Lighting: 1 spot 100w (or its equivalent lighting) each 2m<sup>2</sup> of stand. (Consumption is delivered free of charge, 50w per 1m<sup>2</sup>)

#### 9. TERM OF ASSEMBLY

Construction of the stand. The organizer will send a circular for assembly. The last of day of the assembly period, from 20pm constructors may work on the stand decoration, without occupying or producing dirt in common spaces.

#### 10. PAVEMENT

10.1. The existing pavement is irregular. ENVASE ALIMENTEK FARMATEK is not responsible for irregularities. It is appropriate to recognize the place before construction.

10.2. The pavement cannot be plastered, painted or covered with granulated materials. It can be covered with platforms, carpets, tiles on pallets. It is forbidden to make holes, break deteriorate or dig gutters on the pavement.

#### 11. FOUNDATIONS

11.1. Existing pavements have a maximum resistance of 2.5 kg per cm<sup>2</sup>. Heavy objects, machines or columns should distribute the weight resting on iron plates or wooden planks of sufficient size.

11.2. Foundations are not allowed. All construction must rely on the existing floor, without breaking it.

#### 12. MATERIALS

12.1. All construction materials must be of the least combustibility.

12.2. They are forbidden all masonry materials, bricks, cement, mixtures, plaster or any kind of wet construction.

#### 13. DIVIDING WALL

13.1. Supply and installation of wall panels, of 2.50mts height and 1mt modulation, with modular aluminum structure.

On these walls or partitions can only be set self-adhesive materials but not paint. The structure should not be used to support cabinets or other items, only for wall or samplers that do not produce instability to the structure ~~not exceeding 5 kg in each panel~~ which will hang from the top bar. You cannot boring, screwing or nailing with nails of any size. The damage panels or aluminum profiles will be charged to the exhibitor.

13.2. In all cases, the modules measures are taken from axle to axle. When meeting lots divided by panels with fixed measures, exhibitors are recommended to work in the design of their stands with safety margins in the elements dimension and verify the exact measurements of the lot used. The internal measures lots are less than 5cm in both directions

#### 14. HEIGHT OF THE BUILDINGS

14.1. The maximum height of any construction, including lighting appliances, is up to 5m. from the floor, as long as the height of the Pavilion allows this. It is recommended not to exceed 4.5m in halls 1 and 4, and for those stands that are in the perimeter zones, to be separated 1m from the funds to reach the maximum height allowed thus avoiding existing heaters or pipes.

14.2. The elements that are elevated should present all faces treated with equal hierarchy; this is in order not to interfere with the aesthetics of neighboring stands.

The dividing walls exceeding 2.50m. height, must be treated with the same hierarchy that the fronts of the stand and has to be white.

14.3. Signs and advertisements (text and graphics) that exceed 2.50m height must be separated by at least 3m from neighboring lots.

In case of doubt about the interpretation of this article participants may request clarifications to the Technical Exhibition Management.

#### 15. CEILINGS

In all cases should be self-supporting, this means they cannot rely on partition walls

#### 16. MEZZANINES

It may cover up to 30% of the lot area provided that the height of the pavilion allows it, at no additional charge, surpassed this measure, an additional 50 % of the projection of this surface will be added to the charges. They must comply with the regulations of builders CCS, point II.18b, page 9.

#### 17. LOCATION OF MACHINES

17.1. Standing machines of any kind should be placed 1 meter apart from each other at least, without exception, being the exhibitor solely responsible for complying with and enforcing this rule.

17.2. Operating machines, or large size ones, will have a separation proportional to its sizes to allow free movement of the movable elements, the safety of its workers and the public, and the appreciation of its parts, being the exhibitor solely responsible for comply with and enforce this rule. If necessary ENVASE ALIMENTEK FARMATEK may request to disconnect machines from any computer if interpret it may affect people.

17.3. Operating machines must be placed at least at 0.80m from the front of the stand and must have the adequate protection and be handled exclusively by qualified operators under sole responsibility of exhibitors. (See section 11 of the General Regulation)

## 18. ELECTRICAL INSTALLATIONS

18.1. Electrical installations provided by ENVASE ALIMENTEK FARMATEK. ENVASE ALIMENTEK FARMATE supply electricity to the stands as follows:

a) To lighting, up to 3Kw: electrical panel composed by thermo magnetic keys, limited to the power of batch, both bipolar, more grounding cable.

b) Motive Power: Three conductors, neutral and grounding protected by thermo magnetic switch, limited to the contracted power.

18.2. Electrical installations to be made by the exhibitor

Each exhibitor will be responsible for installing its own stand, taking into account the following considerations:

a. It should have an input board with thermo magnetic protection and a circuit breaker and capacity commensurate with its installed power. This board will be provided with a length of cable section workshop type, sufficient for the intended consumption or minimum section 2.5mm<sup>2</sup>, that personnel of Centro Costa Salguero will connect to the perimeter or flight boards, as appropriate.

b. Monophasic rush only be allowed to power up to 3 KVA. For higher power connections should be three-phase, and must properly balance the consumption in order to avoid harmful imbalances in the system.

c. Grounding cable is mandatory to be in green-yellow and the neutral has to be light blue.

d. The thrust board must have a thermo magnetic master switch, earth terminal and differential switch for each stand and it may not be at ground level, being mandatory fixing it to a structural element of the stand.

Inside the stands can only be used isolated cables in PVC, unleaded, ecological IRAM 2183 or extra flexible underground cable type. It is strictly forbidden the use of parallel type cable

All halogen lamp located below the 2.5 meters high must have mesh or glass protection that prevents contact with the lamp.

All light fixture or illuminated sign that requires special voltage must have a single bipolar thermo magnetic protection for every booster transformer installed.

In case of neon signs placed under 2.5 meters high, they should have a suitable dielectric enclosure to prevent possible contact with components.

NOTE: Any facility that does not meet these regulations will not be accepted as valid.

## 19. HUNG

If you want to hang one or more metal beams or elements of the structure of the exhibition ground, follow these steps:

a) Request the Technical Direction information on the hanging points affected to the lot into consideration. You can only hang knots that are on the lot or in corridors determined by the Technical Management. No aerially may invade neighboring lots.

b) Submit documentation to the Technical Department for approval.

NOTE:

For all structures and/or elements that are installed hanging on the metal reticulated structure of the pavilions, you must present a plan of plant hung with the description of the items to hang signed by a registered professional with concern on the subject (engineer and/or architect) with corresponding memory signed calculation.

The information presented should be considered with reference to the following elements:

- Drawings with the following information:

- Stand number and Exhibiting Company Name

- Full name and matriculate number that will serve both structuralist and executor of the proposed structure. (The acting professional concern will be both structuralist and executor and it should be consigned in the corresponding plane.)

- Plan view and cutaway indicating scale.

- References of support elements and items to support: winchs manually operated or motorized, chains, slings, accessories hanging elements, beam type, model and material, other.

- It must also specify: lights, signs, borders, fixtures or decorative elements, support structures, secondary beams, audio/video, other.

- Total weight of the structure or set to hang.

- Calculation report signed by responsible professional registered.

All elements must enter reference model and weight to be considered in the calculation of the plan memory to file.

## REGULATIONS:

The support elements should hang only at the nodes of the trusses of the roof structure of the pavilions that are prepared for this purpose. In no case hung on the horizontal sections of the strands of structure is allowed. Whether by design or layout, the knot position was not convenient, it should be placed another complementary support structure for the knots and then another that allow the point required by the arrangement of the lay-out (transition structure). The maximum allowable weight it the one determine by the builders rules of CCS. All support elements (beams, etc.) and supported elements (art lighting, etc.) should have an additional sling security so that a possible clamping failure, assembly failure or possible material fatigue is effectively ensured that the elements will not fall off or fall freely totally or partially.

The acting professional should be registered and be enabled at the time of signature and will have responsibility as structuralist and as executor, and will be responsible also for the state, conservation and validity of the structural elements used.

Hanging will not be allowed if the required documentation is not delivered on time. Once accepted the hanging by the exhibition's organizers,

constructors must comply with the Centro Costa Salguero builder's regulations, point II.18 and get final approval. Centro Costa Salguero has the absolute power over the property. You can consult builders' regulations of the property by entering <http://centrocostasalguero.com/registro>

#### OWNERS AND THIRD PARTYS HIRED BY THE EXHIBITOR

19.1. All workers performing tasks within Centro Costa Salguero shall be provided with appropriate safety elements. They must have ART and be registered as authorized providers of Centro Costa Salguero. You may arrange the credential through [www.centrocostasalguero.com](http://www.centrocostasalguero.com)

#### 20. DISARMAMENT

Exhibitors are obliged to remove their products, to disarm and remove their stands and to return the lot, in the same conditions as received, as indicated in the disarmament circular.

The exhibitor will be responsible for the security of the stand or elements that are in it, not being responsible for organizing robberies and thefts during assembly, the duration of Show, or disarmament. It is recommended that a responsible person stands during the period of disarmament to prevent damage and/or theft (see item 11 of the General Regulation).

The damage produced in facilities will be repaired at the exhibitor's charge. Exhibitors are not allowed to carry out repairs of any kind.



### **INSTITUTO ARGENTINO DEL ENVASE**

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